

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

APRIL 15, 2026 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board President Damaris Stevens called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saephanh, Kyle Jones and Sue Brix were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Damaris Stevens led the Pledge of Allegiance.
3. STUDENT/STAFF HIGHLIGHTS
 - 3.1 Science Department
Science Department Head Mrs. Gina Johnson welcomed senior Grant Kopania, who presented on cavitation and sonoluminescence. Grant provided an engaging overview of the science and the Board greatly enjoyed his presentation.
 - 3.2 Freshman of the Year
Superintendent/Principal Monica Cabral introduced Blair Hansen as the UPrep's choice for Rotary Club's Freshman of the Year.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Brix
Second – Stuart
Ayes – Jones, Saephanh, Stevens
Carried – 5-0
6. APPROVAL OF CONSENT AGENDA
Motion - Brix
Second – Jones
Ayes –Saephanh, Stevens, Stuart
Carried – 5-0
7. REPORTS
 - 7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Mrs. Cabral reported current enrollment at 988 students across grades 6–12 and shared that SUHSD approved U-Prep's Charter and MOU for an additional seven years. During testing week, grades 6, 7, 8, and 11 completed state assessments, while other grade levels participated in enrichment activities including field trips, AP review, and senior presentations. She highlighted student and program achievements,

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including a Science presentation by a senior student, Latin students placing 3rd at the CA Junior Classical League, and 84 juniors attending college visits to Stanford and UC Santa Cruz. Updates were also shared on upcoming Parent Venture and ASB events, VAPA recognitions including Disneyland performances and award nominations, and strong participation and success across athletics programs. Personnel updates included additions within the Panther Family and recognition of staff support needs.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that work is beginning on the 2026-2027 Proposed Budget. Mrs. Schlange and Superintendent/Principal, Monica Cabral are holding annual meetings with staff and looking at fiscal priorities for the coming year. Mrs. Schlange is hopeful that the May Revision will show a slight increase to COLA and the maintaining of the statutory Proposition 98 formula. Mrs. Schlange will share state budget information with the Board as it becomes available.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 Request Approval of the 2026-2027 School Board Meeting Calendar (ACTION)

Motion - Brix
Second – Jones
Ayes –Saephanh, Stevens, Stuart
Carried – 5-0

8.1.2 Proposed 2026-2027 Academic Calendar (DISCUSSION/ACTION)

Motion - Brix
Second – Stuart
Ayes – Jones, Saephanh, Stevens
Carried – 5-0

8.1.3 Request Approval for Superintendent/Principal Professional Development (DISCUSSION/ACTION)

Motion - Brix
Second – Jones
Ayes –Saephanh, Stevens, Stuart
Carried – 5-0

8.2 HUMAN RESOURCES - ACTION/DISCUSSION

8.2.1 Request Approval of Assistant Principal Position (ACTION)

Motion - Brix

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Second – Stuart
Ayes – Jones, Saephanh, Stevens
Carried – 5-0

8.2.2 Request Approval of the 2026-2027 Employee Handbook (ACTION)

Motion - Brix
Second – Jones
Ayes –Saephanh, Stevens, Stuart
Carried – 5-0

8.2.3 Request Approval of the Annual Certification of Athletic Coaches (ACTION)

Motion - Brix
Second – Jones
Ayes –Saephanh, Stevens, Stuart
Carried – 5-0

9. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

11. ADJOURNMENT

Board Member Sue Brix made a motion to adjourn the meeting at 6:51PM. Motion seconded by Susan Saephanh. Motion approved unanimously.